

HAWLEY HARVEST HOEDOWN IS A 2 DAY OUTDOOR EVENT
OPEN TO THE PUBLIC 10 am – 5pm

- All vendors are approved unless you hear otherwise.
- MLM Businesses are accepted but only 1 per company - first one to submit application & payment
- **ONLY** online applications will be accepted - remember to hit the submit button at the bottom of the form. You DO NOT need to print, scan, email, or mail a copy of the form to the DHP.
- Payment must be submitted via PayPal or Check/Cash/Money Order **upon completion of vendor form**. If payment is not received within 15 days of application submission, the reserved space will be forfeited
- Application & Payment must be received by Early Bird date to receive discount.
- Electricity is **not** available
- No early tear down
- NO Refunds - cancellations received more than 30 days in advance of the event will receive credit towards future DHP vendor events.
- This is a RAIN or SHINE event, Hawley Harvest Hoedown does not have a rain date and will not cancel unless there is SEVERE weather conditions.
- Space locations will be assigned on various streets designated by DHP without priority
- Setup will begin at 8am on the day of the event and be completed by 10am.
- All vehicles must be removed from setup area prior to 10am
- No vehicle entry will be permitted after 10am or prior to 5pm.
- DO NOT BLOCK another space during unloading/loading your vehicle
- Unload your vehicle at your space and then move it immediately.
- There is no overnight security - any items left are at your own risk
- All trash, empty boxes, and other refuse generated by your booth must be removed by you.
- An attempt at soundproofing generators must be made.
- Your display should be set-up in an attractive manner and will be kept neat.
- Tents are allowed but not provided.
- Sidewalk sites – you must allow a 4’ walkway by Hawley Borough ordinance.
- Final instructions will be assigned and emailed approx. 1 week prior to the event to the email address that you provide on the application.

That space is on an as available basis and that while DHP (Downtown Hawley Partnership) and the Hoedown Committee will make every effort to honor specific space/location requests, they are not guaranteed, and DHP reserves the right to reassign or adjust spaces as needed. Efforts will be made to prevent similar crafts from being stationed next to each other.

That DHP and Hawley Borough assume no liability for loss to the Exhibitor for any reason such as theft, accident, or other cause, and that I/We will be compliant with various applicable regulatory requirements such as food handling/PA Dept of Ag or USDA, PA Sales & Use tax, etc. All vendors shall have the DHP named as additional insured on their insurance policy.

Downtown Hawley Partnership

PO Box 584

Hawley Pa 18428

570-226-4064

info@visitHawleyPa.com

Physical Location: 519 Church

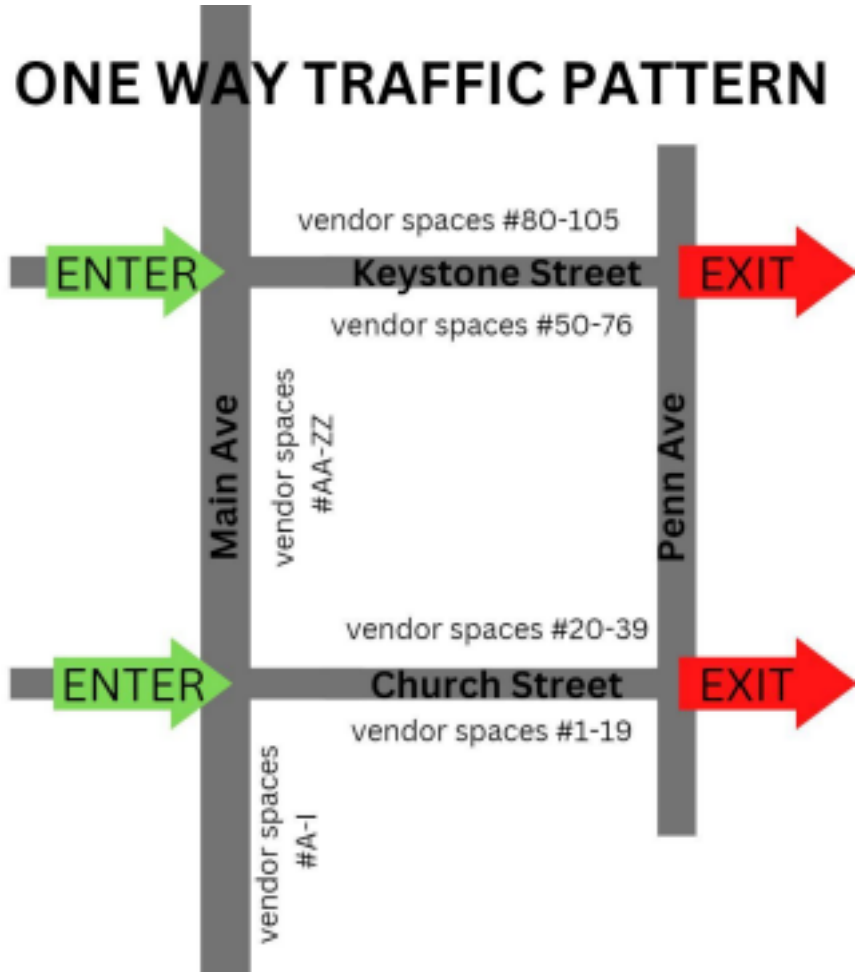
Street Hawley PA 18428 Call

for office hours

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VisitHawleyPA.com for more information

- Setup begins at 8AM
- you must enter from Main Ave and Exit towards Penn Ave
- all vehicles must be removed from the vendor area by 10AM
- no one will be permitted to enter for setup after 10AM
- DO NOT BLOCK other vendor spaces
- DO NOT PARK in the middle of the street
- Vehicles may enter for tear down after 5PM
- no overnight security is available
- Parking available on side streets & various parking lots around town. Refrain from using Church Lots during Sunday Services.
- BE COURTEOUS TO OTHER VENDORS & VOLUNTEERS!



PO Box 584
519 Church Street
Hawley, PA 18428
570-226-4064

