



# 2017 HAWLEY HARVEST HOEDOWN

Saturday, October 14, 2017  
10:00 a.m. – 4:00 p.m.

## VENDOR APPLICATION



CONTACT NAME: \_\_\_\_\_

BUSINESS/ ORGANIZATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE # \_\_\_\_\_ E-MAIL \_\_\_\_\_

I WISH TO RESERVE SPACE(S) AT THE HAWLEY HARVEST HOEDOWN ON SATURDAY, OCTOBER 14, 2017. I UNDERSTAND SPACE WILL BE ASSIGNED ON VARIOUS STREETS SO DESIGNATED BY DHP WHICH MAY INCLUDE MAIN, KEYSTONE, CHURCH, OR OTHER LOCATIONS SET ASIDE FOR THE 2017 EVENT. I UNDERSTAND THE FINAL LOCATION WILL NOT BE ASSIGNED/RESERVED UNTIL APPROXIMATELY 1-WEEK PRIOR TO THE EVENT. BY REQUESTING SPACE I ACKNOWLEDGE THAT I HAVE READ AND AGREE TO THE ACCOMPANYING TERMS AND CONDITIONS FOR THE 2017 HOEDOWN.

MY CHECK OR MONEY ORDER IN THE AMOUNT IS ENCLOSED BASED ON THE FOLLOWING REQUEST:

SINGLE SPACES @ \$65.00 EACH \_\_\_\_\_ x \$65 = \$\_\_\_\_\_ ENCLOSED

OVERSIZE SPACES @ \$105.00 EACH \_\_\_\_\_ x \$105 = \$\_\_\_\_\_ ENCLOSED

**EARLY BIRD DISCOUNT – RESERVE WITH PAYMENT IN FULL BY AUGUST 15<sup>TH</sup> AND DEDUCT \$15 FROM THE ABOVE RATES (single early bird pays \$50, oversize early bird pays \$90)**

SIGNATURE OF VENDOR: \_\_\_\_\_ DATE: \_\_\_\_\_

### TYPE OF MERCHANDISE TO BE SOLD OR ACTIVITY FOR WHICH SPACE WILL BE UTILIZED:

( ) FOOD - List type of food: \_\_\_\_\_

( ) ARTS / CRAFTS – Describe \_\_\_\_\_

( ) ANTIQUES/COLLECTIBLES – No “fleas” please

( ) OTHER/SPECIALTY – ie. Maple syrup, apple butter, other Describe: \_\_\_\_\_

**RETURN THIS ENTIRE FORM WITH FULL PAYMENT SO IT IS  
RECEIVED NO LATER THAN SEPTEMBER 15 , 2017**

TAKE ADVANTAGE OF EARLY BIRD DISCOUNT

PLEASE MAKE CHECKS PAYABLE TO:

DHP (DOWNTOWN HAWLEY PARTNERSHIP)

Very Important – write “Hoedown” in memo field

And mail to: P O Box 584, Hawley, PA 18428

For additional Hoedown info – please email [hawleyharvesthoedown@gmail.com](mailto:hawleyharvesthoedown@gmail.com)

General DHP info – call 570-226-4064

or email [info@visithawleypa.com](mailto:info@visithawleypa.com)



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### *Vendor Terms & Conditions*



**BY REQUESTING SPACE AND REMITTING PAYMENT FOR THE 2017 HAWLEY HARVEST HOEDOWN, I ACKNOWLEDGE THAT I HAVE READ AND AGREE TO THE FOLLOWING TERMS AND CONDITIONS:**

I/We understand:

That space is on an as available basis and that while DHP (Downtown Hawley Partnership) and the Hoedown Committee will make every effort to honor specific space/location requests, they are not guaranteed. Space sizes are approximately 8' x 10' single – oversize approximately 15' x 10

That after unloading all vehicles must be moved from the exhibit area; at the end of the day breakdown should not begin until the event closes at 4:00 p.m.

That I am responsible to remove any trash, empty boxes, and other refuse generated from my exhibit space.

That there is no rain date for this event. Unless inclement weather is severe, the Hawley Harvest Hoedown will take place Rain or Shine. In case of cancellation, no refunds will be made.

At this time EZ-ups and tents are prohibited on Main Street. They are permitted in spaces on Church and Keystone Streets.

That DHP and Hawley Borough assume no liability for loss to the Exhibitor for any reason such as theft, accident, or other cause, and that I/We will be compliance with various applicable regulatory requirements such as food handling/PA Dept of Ag or USDA, PA Sales & Use, etc.

That display will be set-up in an attractive manner. Tables should be covered and exhibit area will be kept neat throughout the day.

If you require electricity, you must so advise DHP in advance. There are very limited areas which will can be assigned to provide power. Those requiring power and which can be accepted/accommodated will require an additional \$15 fee for the day.

#### QUESTIONS ABOUT HOEDOWN

Please contact us by email at [hawleyharvesthoedown@gmail.com](mailto:hawleyharvesthoedown@gmail.com)

For general info:  
DHP (DOWNTOWN HAWLEY PARTNERSHIP)  
P O Box 584, Hawley, PA 18428  
570-226-4064  
[info@visithawleypa.com](mailto:info@visithawleypa.com)

**SEE ENCLOSED CONTRACT FOR EARLY BIRD DISCOUNT INFO**